

Name:

Date:

criteria	4	3	2	1	points
Attire	Full business attire (suit/tie for men or a pantsuit/full dress for women)	Business casual (slacks, nice shirt or sweater)	School attire (jeans, shirt, shoes) with no markings. Attire is clean and tucked in.	Sloppy clothing. Disheveled look with wrinkled appearance, sandals, etc.	_____
Eye contact	Holds attention of entire audience with the use of direct eye contact.	consistent use of direct eye contact with audience.	Displayed minimal eye contact with audience.	No eye contact with audience.	_____
Introduction and Closure	Student delivers open and closing remarks that capture the attention of the audience and set the mood.	Student displays clear introductory or closing remarks.	Student clearly use either an introductory or closing remark, but not both.	Student does not display clear introductory or closing remarks.	_____
Pacing	Good use of drama and student meets apportioned time interval.	Delivery is patterned, but does not meet apportioned time interval.	Delivery is in bursts and does not meet apportioned time interval.	Delivery is either too quick or too slow to meet apportioned time interval.	_____
Poise	Student displays relaxed, self-confident nature about self, with no mistakes.	Makes minor mistakes, but quickly recovers from them; displays little or no tension.	Displays mild tension; has trouble recovering from mistakes.	Tension and nervousness is obvious; has trouble recovering from mistakes.	_____
Inflection	Use of fluid speech and inflection maintains the interest of the audience.	Satisfactory use of inflection, but does not consistently use fluid speech.	Displays some level of inflection throughout delivery.	Consistently uses a monotone voice.	_____
Accent	Minimal or non-existent accent	Slight accent but vowels and consonants are easily understandable	Strong accent but consonants are clear.	Thick accent which blurs some consonants and vowel pronunciation	_____
Clarity	Correct spoken grammar (plural subject/verb tense agreement)	Occasional grammatical mishaps	Frequent grammatical mis-step with a consistent error pattern	Frequent grammatical mis-steps with mistakes throughout speech	_____
Visual Aids	full powerpoint show, and/or physical objects to show or illustrate	Selected powerpoint slides, or pictures to display to engage audience	Few visual aids	No visual aids	_____
				TOTAL	_____